

# PITTSFORD CEMETERY ASSOCIATION-#28-029

155 South Main Street  
Pittsford, New York 14534  
(585) 385-5900  
www.pittsfordcemetery.org

## RULES and REGULATIONS

as of January 1, 2017

1. All lots in the Pittsford Cemetery are sold in accordance with the provisions of the laws of the State of New York and may not be used for any other purpose than as a burial place for dead human beings.
2. No interment of a body will be allowed without a burial permit from the proper authorities. The following should be furnished:
  - Name of the deceased
  - Age of the deceased – including birth date (if known)
  - Date of death
  - Time and place of interment
  - If not an adult, the names of parents or legal guardian of deceased
3. Lot owners are prohibited from allowing interments to be made in their lots for compensation.
4. Interments in a lot are restricted to those entitled to burial therein according to the terms of the New York State Not-For-Profit Corporation Law §1512. Permission for burial of those not entitled according to the said section must be filed with the Pittsford Cemetery Association by the owner(s).
5. Except as provided for in the New York State Not-For-Profit Corporation Law §1513(c), no lot owner may transfer ownership of his or her lot. However, in accordance with the New York State Division of Cemeteries guidelines, lots may be sold back to the Pittsford Cemetery Association under specific conditions and at the New York State mandated Rate of Compensation.
6. The full purchase price of a grave or lot must be paid before a deed will be issued or a burial allowed.
7. Single graves are sized to accommodate one casket burial as well as one urn burial. Alternately, two urn burials are allowed in a single grave. If there are to be two burials in one grave, the casket should be the first burial and then an urn may be buried later in the same grave. If, under extenuating circumstances, an urn is buried first, there may be additional charges for the repositioning of the urn to accommodate a casket.
8. Permission for a third urn burial in a single grave will only be given under special circumstances and at the discretion of the Board of Trustees of the Pittsford Cemetery.
9. The Pittsford Cemetery Association reserves the right to remove all flowers, wreaths, or other decorations from graves as soon as they become faded or unsightly (usually within 2 weeks after the burial). All winter decorations must be removed each year by the owner before April 1. All such articles remaining on a grave after April 1 will be removed and disposed of by the cemetery staff.
10. No plants, flowers, flag staffs, memorial standards, flower containers, temporary or permanent, nor any planting other than grass may extend more than one foot from any marker or monument in order for areas to be clear for machine cutting of grass. **ALL GLASS CONTAINERS ARE STRICTLY PROHIBITED!**
11. The planting of trees or shrubs of any kind is prohibited (except as specified and under the direction of the cemetery staff). Only trees on the **ACCEPTABLE LIST** (available upon request) may be planted. These will be purchased and set out by the appointed personnel (nursery or cemetery staff).  
PLEASE NOTE: Watering and tending of such trees is the sole responsibility of the donor.
12. After due notification to the grave owner, the Pittsford Cemetery Association reserves the right to trim or remove any existing trees, branches, shrubs or plantings that may obstruct headstones or monuments, encroach on adjacent lots, walks, or roads, are unsightly or deemed dangerous to the public.
13. After due notification to the grave owner, the Pittsford Cemetery Association reserves the right to remove, any ornamentation or embellishment on the grave, or any effigy or inscription which, in the opinion of the majority of the Board of Trustees, is unsightly, inappropriate or dangerous.

14. Funerals must be concluded at the cemetery by 4:00 PM in order for workmen to have sufficient time to properly close the grave and remove equipment before 5:00 PM.
15. All excavation must be done by a Pittsford Cemetery Association authorized gravedigger. Extra charges will be incurred for interments concluding after 12:00 noon on Saturdays and all day on Sundays or Holidays. An additional fee will be charged for all burials from December 1st through March 31st. PLEASE NOTE: Burials that require extensive snow removal and/or deep frost excavation will incur a supplementary fee.
16. While in the cemetery, all funerals and processions will be under the control of the attending funeral director.
17. Heavy trucking or other vehicular traffic will be refused entrance to the cemetery when, in the opinion of the Board of Trustees or its representatives, injury to the roads or driveway might result.
18. No vault or mausoleum will be built above ground without the permission of the Board of Trustees and then only in such location as they may approve. The Board of Trustees will approve no mausoleum for construction unless sufficient endowment is set up to provide adequate income to maintain the structure.
19. Monuments/obelisks are restricted in size to dimensions that will not cover more than 20% of the surface area of the entire lot where it is to be placed. They must not obstruct the surrounding markers.
20. Only one monument/obelisk will be allowed on a lot and it will be set in accordance with the general plan of the cemetery and will conform to the plan and restrictions, in size and material, as stated above.
21. All monuments/obelisks, markers, headstones or benches must be constructed of granite or bronze. The cemetery is NOT responsible for the cleaning of any such item; the deceased's family is responsible.
22. Foundations are required for all monuments/obelisks, markers, headstones or benches. No such structure may be delivered to the cemetery until the foundation is paid for, installed and ready to receive the same.
23. All foundations will be constructed by or under the direction of the Pittsford Cemetery Association. The bases of all monuments/obelisks, markers, headstones or benches will be finished true and level so as to fit the foundation without wedging or spalls.
24. Headstones or markers, while optional, are to be set at paths with inscriptions facing paths (either east or west half). Only one headstone or marker per grave is permitted above the ground level. A single grave headstone or marker may not exceed 30 inches in length in the old section and 36 inches in length in the East section. No fences or enclosures of lots are permitted (except where already in place) without written authorization from the Pittsford Cemetery Association.
25. All persons will be allowed access to the cemetery during daylight hours, observing the rules that are in effect and the propriety due the cemetery. Any person entering the cemetery during the hours of darkness may be prosecuted for trespass.
26. Disinterments will be allowed between April 1st and November 30th provided they comply with the provisions of the New York State Not-For-Profit Corporation Law §1510(e).
27. Graves will not be opened between December 1st and March 31st if frost and weather conditions warrant such refusal. During this time, the storage of said remains must be arranged by the family at an alternative location.
28. Concrete vaults or concrete grave liners will be required for full interments in all graves purchased on or after January 1, 1985 in accordance with the provisions of New York State Cemetery Board Directive 201.6.
29. Vaults are not required for cremated remains. However, interment of cremated remains will be permitted only in appropriate rigid receptacles. Although under consideration, at this time the Pittsford Cemetery does not allow biodegradable, cardboard or papier mâché containers.
30. Cremated remains will not be permitted to be scattered in any part of the cemetery.
31. All lot owners are required to notify the Pittsford Cemetery Association of any change of address. All notices required to be sent, will be mailed to the last reported address. Such notification shall be deemed adequate.

*As used herein, the word "lot(s)" also refers to "plot(s)" and "grave(s)" as may be appropriate.*

*These rules and regulations may be amended by the Board of Trustees of the Pittsford Cemetery; but no such amendments will be effective until approved by the New York State Cemetery Board.*